

The tender documents giving full details terms and conditions can be downloaded from Web Site www.tenderwizard.com/CIPET, www.cipet.gov.in The offers will be submitted in online which will contain three envelopes as follows:

Content of Bidding Documents

The EMD and Tender Fees paid for E-Tender No: CIPET: CSTS/AWB/HOUSEKEEPING/20-21/6 Dated: 22nd June, 2020 is consider for this E-Tender Notice.

आवश्यक दस्तावेज / Important Document

निम्नलिखित दस्तावेज ना होने पर निविदा निरस्त की जा सकती है।

Tender can be rejected if the following document is not mentioned

Envelope 1 List of Documents to be uploaded online as per following mention order only

1. Upload Paid Earnest Money Deposit (EMD) details in PDF (File Name EMD.pdf)
2. Upload Paid Tender fess details in PDF (File Name Tender Fess.pdf)
(EMD and Tender Fees directly Online Transfer on CIPET A/c No- 11162576624 IFSC code SBIN0003449)
3. Profile of the Manpower Contractor on letter head in PDF (File Name Profile.pdf)
4. Name of the owners/partners/director of the firm/company /corporation and their addresses in PDF (File Name: details.pdf)
5. Valid license copy of registration of the firm /company in PDF (File Name: Registration Certi.pdf)
6. Valid copy of Established office in Aurangabad in PDF (File Name: Shop Act Certi.pdf)
7. Valid copy Goods and Services Tax (GST) in PDF (File Name: GST.pdf)
8. Valid copy Permanent Account Number (PAN) registration in PDF (File Name: PAN.pdf)
9. Valid copy Provident Fund (PF) registration in PDF (File Name: PF.pdf)
10. Valid copy Employees' State Insurance registration in PDF (File Name: ESIC.pdf)
11. Work order copy of similar work in last 3 years as copy in PDF (File Name: Work EXP.pdf (Maximum 5 work order)
Minimum 10 Nos. of Manpower provide at One Establishment in last three year Similar experience /work order for providing the Manpower Services of reputed Govt./Semi-Govt./Central Govt./Autonomous bodies/institute/ college and any other organization.
12. **Work done/completion certificate with satisfactory remark minimum period of 1 year in PDF (File Name: Work done.pdf**
13. Name and addresses of bankers with whom the account is maintained in PDF (File Name: Bank Details.pdf)
14. Last three years balance sheet with Income Tax Returns (2016-17, 2018-2019 and 2019-2020) in PDF (File Name ITR Details.pdf)
15. Last three years Annual Turnover of Rs. 50 Lacs (2016-17, 2018-2019 and 2019-2020) in PDF (File Name Turnover Cerif.pdf)
16. Number of disputes arises with clients, reasons of disputes and present position of disputes of detail. (on company letter head) in PDF (File Name No disputes Cerif.pdf)

आवश्यक दस्तावेज उपरोक्त दिये गये क्रम में ही अपलोड करे। / Upload the required documents in the above mentioned order only.

Director & Head
CIPET: CSTS, Aurangabad

